



## CRAFTER/VENDOR AGREEMENT

**By signing this Contract, you agree to be bound by and follow all guidelines, rules, requirements, conditions and restrictions outlined by the Langley Canada Day Celebrations Society (LCDCS). The LCDCS shall have the final decision in adopting any rule or regulation deemed necessary prior to, during and after the event.**

**Payment:** Full payment of the crafter/vendor fee must accompany your application in order to process your application.

**NSF Cheques:** In the event that the Crafter/Vendor's cheque is returned by a bank due to insufficient funds, a \$35.00 administration fee will be charged to the Crafter/Vendor.

**Cancellation Policy:** A cancellation fee of \$35 for crafters and \$75 for vendors will be charged for cancellations received before May 1, 2010. No refunds will be provided for cancellations after May 1, 2011.

**Booth Assignment:** Booth location will be issued at the time of event. LCDCS reserves the right to relocate space of Crafter/Vendors that may be affected by a change in layout. LCDCS will not be liable if competitive Crafter/Vendors are adjacent, however, where possible Crafter/Vendors will be allocated appropriately.

**Responsibilities:** Crafter/Vendors must –

- provide own table coverings (Crafter/Vendor can provide own table and chairs)
- keep displays within the booth dimensions or agreed upon space
- participate and be at the event for the duration of the event and provide qualified staff to represent their booth for the duration of the event
- bring own extension cords when power is required and requested by a Crafter/Vendor
- be responsible for bringing dollies and/or moving material to aid in transporting items to their space
- **not sell any food or drink items**
- **not sell any items outside of their booth space without pre-approved roaming privileges (additional fee).**
- not actively solicit cash donations towards other charities unless selling raffle tickets or items with money going towards a designated charity
- not park company vehicles within the event area without prior committee approval (additional fee). Any approved promotional vehicles must remain on the event site for the duration of the event (no on and off privileges)
- not use stakes longer than 12 inches to secure their tents (due to underground irrigation system)
- allow access for pick up of rented tables, tents and chairs by 7:00 am on Friday, July 2, 2011.

**Langley Canada Day Celebrations Society**  
**[www.langleycanadaday.ca](http://www.langleycanadaday.ca)**

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