

CRAFTER/VENDOR AGREEMENT

By signing this Contract, you agree to be bound by and follow all guidelines, rules, requirements, conditions and restrictions outlined by the Langley Canada Day Celebrations Society (LCDCS). The LCDCS shall have the final decision in adopting any rule or regulation deemed necessary prior to, during and after the event.

Payment: Full payment of the crafter/vendor fee must accompany your application in order to process your application.

NSF Cheques: In the event that the Crafter/Vendor's cheque is returned by a bank due to insufficient funds, a \$35.00 administration fee will be charged to the Crafter/Vendor.

Cancellation Policy: A cancellation fee of \$35 for crafters and \$75 for vendors will be charged for cancellations received before May 1, 2010. No refunds will be provided for cancellations after May 1, 2011.

Booth Assignment: Booth location will be issued at the time of event. LCDCS reserves the right to relocate space of Crafter/Vendors that may be affected by a change in layout. LCDCS will not be liable if competitive Crafter/Vendors are adjacent, however, where possible Crafter/Vendors will be allocated appropriately.

Responsibilities: Crafter/Vendors must -

- provide own table coverings (Crafter/Vendor can provide own table and chairs)
- keep displays within the booth dimensions or agreed upon space
- participate and be at the event for the duration of the event and provide qualified staff to represent their booth for the duration of the event
- bring own extension cords when power is required and requested by a Crafter/Vendor
- be responsible for bringing dollies and/or moving material to aid in transporting items to their space
- not sell any food or drink items
- not sell any items outside of their booth space without pre-approved roaming privileges(additional fee).
- not actively solicit cash donations towards other charities unless selling raffle tickets or items with money going towards a designated charity
- not park company vehicles within the event area without prior committee approval (additional fee). Any approved promotional vehicles must remain on the event site for the duration of the event (no on and off privileges)
- not use stakes longer than 12 inches to secure their tents (due to underground irrigation system)
- allow access for pick up of rented tables, tents and chairs by 7:00 am on Friday, July 2, 2011.

Langley Canada Day Celebrations Society www.langleycanadaday.ca

Call: 604-522-6232 Fax: 604-648-9976 info@LangleyCanadaDay.ca P.O. Box #7 – 20378 Fraser Highway, Langley, BC V3A 4G1



Set up and Take Down: For safety reasons all booths must be set up within the specified time and no major alterations or dismantling may be made during event time. Crafter/Vendors are encouraged to set up their booths on <u>Wednesday, June 29, 2011</u> (event site will be open from 9:00 am to dusk). Vehicles must be off of the field and set up of the booths must be complete at least three hours before the event begins on Thursday, June 30, 2011. Crafter/Vendors can begin dismantling their booths at dusk on Friday, July 1, 2011 but vehicles will not be allowed on the field for loading or unloading during the event times, until crowds have dispersed, and until Canada Day officials have deemed it safe. Crafter/Vendors must complete take down of their booth by noon on Saturday, July 2, 2011 (event site will be open at 7:00 am). Please note that rented tents, tables and chairs will be picked up early on Saturday, July 2, 2011 and therefore must be clear and accessible. There will be overnight security on event site from June 29 to July 2, 2011.

Insurance: LCDCS shall not under any circumstances whatsoever be liable or responsible for (1) any loss, damage, theft or destruction caused to any goods, equipment or any other property belonging to the Crafter/Vendor or for which the Crafter/Vendor is responsible (2) any damage or injury suffered by the Crafter/Vendor, Crafter/Vendor's employees, agents, contractors or by any other person (3) any loss, damage, injury or cost whatsoever suffered by the Crafter/Vendor by reason of any change in the date, time or place of the LCDCS or the abandonment thereof.

Indemnity: The Crafter/Vendor accepts all risks associated with the use of the exhibit space and environment. The Crafter/Vendor shall not make any claim, demand or take any legal action against the LCDCS or the site at which the event is held, for loss, damage or injury caused to the Crafter/Vendor, employees/volunteers or their property. Also, the Crafter/Vendor agrees to indemnify and hold harmless the LCDCS, the site, or employees/volunteers against all claims, costs and charges of every kind resulting from the occupancy of the exhibit space or its environment, for personal injuries, death, property damages or any other damage sustained by the Crafter/Vendor or its employees/volunteers or a visitor attending the Crafter/Vendor's booth at the event.

Conduct: LCDCS reserves the right of approval for all displays and promotional literature. Alcohol will not be allowed at the event, except in the designated Sponsor Chalet area during the posted times. No hazardous items are permitted at the event. Distribution of food samples may be conducted with prior written approval from LCDCS and in accordance with food sampling policies and health regulations.

Liability and Cancellation or Curtailment of Event: If the site at which the event is held becomes unavailable, for reasons beyond the control of LCDCS, or for any reason LCDCS is unable to permit the Crafter/Vendor to occupy the space, or if the event is cancelled or curtailed, LCDCS will not be responsible for any loss of business, loss of profits, damage or expense of whatever nature that the Crafter/Vendor may suffer. The reasons listed include, but are not limited to, such reasons as: casualty, explosion, fire, weather, lightning, earthquake or other acts of God, acts of public enemies, strike, lockout or boycott.

I acknowledge that I have read the Crafter/Vendor Agreement and agree to be bound by the same.

Crafter/Vendor Signature:	X
Crafter/Vendor Name (please print):	
Date:	